



Idaho Sheriffs' Association

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Officers, Board of Directors and Staff

President: Sheriff Patti Bolen, Valley County

First Vice-President: Sheriff Len Humphries, Fremont County

Second Vice-President: Sheriff Mitch Alexander, Shoshone County

Immediate Past President: Sheriff Chris Goetz, Clearwater County

Secretary: Sheriff Kieran Donahue, Canyon County

Jail Standards Committee Chair: Sheriff Paul Wilde, Bonneville County

Operations Committee Chair: Sheriff Dave Sanders, Camas County

Training Committee Chair: Sheriff Roy Klingler, Madison County

Legislative Committee Chair: Sheriff Daryl Wheeler, Bonner County

Cindy Malm, Jail Standards Coordinator/Inspector

Tammara Slater, Programs Manager

Mike Kane, Lobbyist

Kristin Cundiff, Events Manager

Vaughn Killeen, Executive Director

Board of Directors Minutes Riverside Hotel, Boise, Idaho Regular Scheduled Meeting, February 1, 2016

Board Attendees: Sheriffs Patti Bolen, Daryl Wheeler, Lynn Humphries, Chris Goetz, Kieran Donahue, Mitch Alexander, Paul Wilde. Absent Board Members: Sheriffs Roy Klingler and Dave Sanders.

Non-Board Attendees: Vaughn Killeen, Cindy Malm, Tammara Slater, Kristin Cundiff, Sheriff Lorin Nielson, and Mike Kane

President Sheriff Bolen called the meeting to order. *Sheriff Wilde motioned to approved December 6, 2015 meeting minutes. Sheriff Goetz seconded the motion, minutes approved.*

Director's Report- Vaughn Killeen, Executive Director **Budget-Ex. Dir.** Killeen reviewed budget with the Board.

- DEA funds were reduced this year from \$325k to \$275k. There are stricter rules for using funds this year. All purchases have to be preapproved.
- ISP provided grant funding to purchase 28 computers for agencies to use for the Offender Watch program.
- Kristin Cundiff advised the FY2015 audit should be completed soon. The auditor will meet with the Executive Director to go over the results. Everything is looking good per Kristin.

Motion to accept the budget report was made by Sheriff Alexander, seconded by Sheriff Donahue. The budget report was approved.

VINE and Offender Watch- Vaughn deferred to Tammara for financial reports. Both programs are collecting the money needed to sustain the services. Tammara will provide a brief report to the Operations Committee regarding daily operations of the programs.

Retired Sheriff's and employee ID-Discussion on statue that states the Sheriff must sign the identification card. It was decided that sheriffs will sign authorization for retired sheriff's ID cards, retirees will sign on the actual ID card, and the employee ID card expiration date will coincide with the sheriff's term of office.

Fee for outside groups attending May training- National Presenter Phil Chalmers will be speaking on juvenile murders at the Summer Conference. RMIN

is paying \$2,500 of the \$5,000 speaker fee, ISA will cover the remaining. In an effort to reduce the costs associated with the luncheon, a fee was requested for outside groups attending.

A motion to charge outside groups between \$50 and \$75 (amount to be determined by luncheon costs) per person was made by Sheriff Donahue, seconded by Sheriff Wilde. Motion approved.

NSA request for \$2,500- National Sheriffs' Association is requesting ISA contribute money towards services provided. The board discussed the request. Chris Goetz said he didn't believe NSA services warrant a donation. No motion was made.

Non-agenda item- The board discussed DOT's request to run 24/7 DUI program in Sheriff's Offices. Offenders would report daily to the county Driver's License offices for breathalyzers and interlock readings. Canyon County has been asked to pilot the program. Sheriff advised there is no counter space for equipment needed. DOT will be approaching other Sheriff Offices about project.

Jail Standards Committee Report- Committee Chair, Sheriff Paul Wilde

- Jail Inspections for 2016-Cindy Malm will be conducting between March 1st and July 15th. Reports will be provided to ICRMP by July.
- IPREA/PREA-Cindy Malm will be conducting 9 audits beginning August 1st ending in November. It is anticipated each audit will take two weeks to complete. Agencies will have 180 days to correct any issues. Bannock County will be the first. Despite first focusing on IPREA instead of PREA, Idaho is farther along in meeting PREA standards than other states. Since Idaho has signed onto PREA, the state should get the \$90k lost in JAG funds.
- Inmate Cost per Day Report to Legislature-due every three years. Mike Kane will confirm when the next report is due. Cindy has already collected the information for this session.

Operations Committee Report-Committee Second Chair, Sheriff Goetz

Nothing to report

Training Committee Report-Vaughn Killeen on behalf of Committee Chair, Sheriff Klingler

- New Sheriff School curriculum is being drafted by Sheriff Semrad. Suggested additions to last sheriffs' school included Crisis Clinics and ICJC. Subcommittee will need to review curriculum to determine what to keep and/or remove.
- National Human Society-Sheriff Alexander suggested taking advantage of their offer to provide national speaker at our summer conference 2017.

Legislative Report-Lobbyist, Mike Kane

An in-depth discussion on legislation will be presented to the general body on February 2, 2016.

- Nez Perce Tribe is lobbying for cross deputization again this year
- Bill to amend the Attorney General's investigation authority is going to print. The bill will replace the word shall with the word may. No opposition is expected.
- Garnishment formula is on the line and needs to be discussed.

Telmate Guardian Service Agreement-Executive Director, Vaughn Killeen

A motion for the Executive Director to look into concerns with the existing agreement and schedule a special board meeting via conference call for vote on entering into the contract was made by Sheriff Alexander, seconded by Sheriff Donahue. Motion was approved.

PSAP Requesting Training-Denise Amber Lee Foundation- Sheriff Len Humphries

PSAP is hosting a national speaker for dispatcher training. Total cost of the training is \$10k, Motorola is contributing \$5k, ISA has been asked to contribute \$2,500. Board discussed that Sheriff Offices make up the majority of Idaho's Emergency Call Centers and felt this was serving their own.

Motion for ISA to contribute \$2,500 towards the training was made by Sheriff Donahue, seconded by Sheriff Goetz. Motion was approved.

Other Business/Adjourn-President, Sheriff Bolen

- Cold Case playing cards-Sheriff Alexander asked ISA to consider buying cards for Sheriff's Offices to then purchase from ISA. To reduce cost, decks need to be purchased in bulk. Smaller agencies do not have the funds or necessity to purchase the volume needed for the discount. Executive Director advised he would research the options, verifying there would be no sales or income tax issues for the association. Discussion will be continued to the conference call.
- Board went into Executive Session with Director.

Motion to increase the medical Insurance budget line item by \$500/month beginning this month to cover employee medical benefits for Tammara Slater was made by Sheriff Humphries, seconded by Sheriff Goetz. Motion was approved.