

**Board of Directors' Minutes
Coeur d'Alene Resort
Regular Scheduled Meeting, May 23, 2016**

Attendees: Sheriffs Chris Goetz, Paul Wilde, Dave Sanders, Mitch Alexander, Lyn Humphries, Patti Bolen, Daryl Wheeler, and Kieran Donahue.

Non-Board Attendees: Vaughn Killeen, Tammara Slater, Kristin Cundiff, Mike Kane, and Sheriffs Ben Wolfinger and Lorin Nielson.

President Sheriff Bolen called the meeting to order. Sheriff Goetz motioned to approve February 1, 2016 meeting minutes. Sheriff Sanders seconded the motion, minutes approved.

Director's Report- Vaughn Killeen, Executive Director

Budget-ISA's continues to maintain a positive balance in the accounts with over \$310,000. Numbers on the Balance Sheet of income and expenses are fluid.

Sheriff Wheeler motioned to approve the budget report, Sheriff Donahue seconded the motion, budget approved.

2015 Audit-New accounting firm is providing audits for IAC. A letter identifying issues of concerns provide to IAC has now been corrected. Audits are completed in an appropriate time frame. The audit is available on line.

Direct Mail Report- Donations are lower this year than last. Mail provider advised this is a trend this year among other clients as well. Scott Kimbrough of Starset believes this is a result of election year in which many people are making contributions to candidates.

VINE Report-Victim Fund collection is stabilizing. ISA will increase percentage for administrative fees to match ISP's. ISP takes a 5% fee; ISA has been collecting a 3% fee. (Insert Programs Manager's reports)

Detention Officer Training-Attendance was down this year. Eight percent of agencies statewide are attending the trainings. ISA netted \$5,000 from training registrations.

Sheriff Donahue motioned for ISA staff to explore feasibility of smaller agencies attending block training at larger agencies. Sheriff Sanders seconded the motion; motion passed.

2016 DEA ERAD Program- \$265,000 is available. Requirements are stricter. Prior approval is required. Gooding County will be providing field training.

Telmate Guardian Program- Danny Martinez will be working with agencies on the Guardian product. To date it hasn't been initiated.

Jail Standards- Chairperson Sheriff Wilde

To date seventeen jail inspections have been completed, fifteen have passed, two have not. The jail inspector plans to finish the remaining inspections in June and July. August through the end of November IPREA/PREA will be conducted.

The committee will be discussing putting persons together to review the updates on the Operations Manual written by Jail Inspector Cindy Malm. In order to represent the state, a participant from a large, medium and small jail will be asked to review the manual to determine what is mandatory verses recommended practices. Due to Ms. Malm's schedule, the earliest the group would be able to meet is February 2017. Board decided FY17's budget will include room and board expenses for participants to travel to Boise to meet and review the manual over a two day period.

Operations Committee-Chairperson Sheriff Sanders

No new information. Sheriff Wolfinger will provide OHV grant update at the committee meeting.

Training Committee-

Sheriffs chairing this committee will not be returning next term. As a result President Sheriff Bolen nominated Sheriff Lorin Nielson as Chairperson. All board members were in favor with none opposed. The appointment will be formalized with a vote by the general members.

The New Sheriffs' School Committee using 2012 curriculum as a guideline, updating topics relevant to current issues. Once the committee has identified the curriculum, ISA will begin organizing the event by coordinating topics in an appropriate sequence, scheduling photography and contacting sponsors.

Additional topics suggested included definitions/roles of Federal Government with Sheriffs in law enforcement issues as well as County Clerks with Sheriffs regarding budgeting. A panel discussion was recommended to illustrate collaboration of the Sheriffs with these other offices/organizations.

A board luncheon will be planned for Wednesday during the week long training to discuss progress of school and determine necessary changes for future events.

Legislative Committee Report- Chairperson Sheriff Wheeler

Committee was pleased with the legislative session. Mike Kane reported a settlement for Track Phone lawsuit will require the companies to pay four million dollars to the state for uncollected fees that fund emergency communications. Agencies will receive funds based on the population of the county.

Legislative Committee member discussion- It was decided that the committee will be comprised of a Chair, Vice Chair held by the President, a Treasure Valley area Sheriff and an at large member. Current Chair is Sheriff Wheeler, President Sheriff Bolen, Canyon County Sheriff Donahue, and Clearwater Sheriff Goetz.

Commission and Council Appointments-

- *Public Safety Communications Commission*-Two Sheriffs currently represent DIGB's on the commission, Nielson (District 5) and Wolfinger (District 1). The board recommended four sheriff's names to the Governor to fill two designated sheriff's commission positions: Sheriffs Humphries, Roland, McFall, and Goetz. Sheriff Donahue motioned the recommendations be submitted to the Department of Homeland Security. Motion seconded by Sheriff Wheeler. Motion passed.
- *Medal of Honor Commission*- Appointment expires July 1, 2016 and is currently held by Sheriff Bart May. Sheriff Wilde motioned to reappoint Sheriff May. Motion seconded by Sheriff Humphries. All in favor, motion passed.

- *Grants Council Review*-Appointment of Sheriff Chris Goetz expired July 20, 2015. Sheriff Donahue motioned to reappoint Sheriff Goetz. Motion seconded by Sheriff Wilde. Motion passed.
- *ICRMP Board*-A sheriff is needed to be appointed to the board to replace retiring Sheriff Brent Bunn. Sheriff Bunn recommended submitting the names of Sheriff Wilde, Gough and Sanders to the ICRMP board for their consideration. Sheriff Humphries motioned to support Sheriff Bunn's recommendation and submit the above names to ICRMP for their selection. Sheriff Donahue seconded the motion. Motion passed.
- *IAC Board Representatives*-Board representative is a 2 year commitment. Sheriff Donahue motioned Sheriff Goetz continue representing ISA on the board. Motion seconded by Sheriff Wilde. Motion passed.

OHV Fund Distribution-Sheriff Wolfinger

Application for funds will be available on the website.

2017 Summer and Winter Conference Locations-Kristin Cundiff, IAC

Next conferences will be held in Boise at the Grove Hotel, downtown Boise. It was recommended that the summer conference 2017 be held the second week of June.

Bylaw Amendments-Vaughn Killeen, Executive Director

Recommended bylaw amendments including physical office location update and procedural clarifications were presented. Chris Goetz suggested the registered address of the corporation be updated to reflect our new office location which is the same as our physical office location. Sheriff Donahue motioned to accept amendments including Goetz's suggestion. Sheriff Wheeler seconded the motion. Motioned passed.

H.R. 3399 Restrictions on Solitary Confinement-Vaughn Killeen, Executive Director

Law enforcement overall opposes.

Other Business/Executive Session-President Sheriff Bolen

The President reminded the board that the board/membership will nominate a Second Vice President and replace the current Second Vice President as well as a POST Counsel position in December.

Motion to go into executive session made by Sheriff Donahue, seconded by Sheriff Wilde, motion passed. Meeting adjourned following executive session.