

IDAHO JAIL STANDARDS

2013



DETENTION FACILITY
INSPECTION CHECKLIST

IDAHO SHERIFFS' ASSOCIATION

	Name of Facility		
	Address		
	Telephone No.		
	Facility Administrator		
	Date of Inspection		
	Inspection Team		
Facility Data			
	Rated Capacity: <input type="checkbox"/> Check if alternate method used		
	Year Constructed: Describe any additions, renovations, remodeling or construction since the last inspection.		

Idaho Jail Standards Inspection Checklist for Detention Facilities

Chapter 1. Administration, Organization, and Management			
01 M	The facility has a designated administrator who is responsible for all facility operations. (01.01)		
02 R	The facility has a written statement which describes its mission, philosophy, and goals. (01.02)		
03 M	The facility has a written plan with an organizational chart which describes the facility organization. (01.03)		
04 M	There are written policies and procedures describing all aspects of facility administration and operation (01.04)		
05 M	All policies and procedures are reviewed by the facility administrator on a regular basis and are revised as frequently as necessary. (01.05)		
06 M	When policies and procedures are revised, a copy of the policies and procedures being replaced is kept on permanent file. (01.05)		
07 M	Written policies and procedures are made available to all staff and form the basis for new facility employee orientation and training. (01.06)		
08 M	There is a procedure for dissemination of new or revised policies and procedures to facility employees prior to implementation. (01.06.02)		
Chapter 2. Fiscal Management			
09 M	The facility administrator prepares and presents an annual budget request that ensures an adequate allocation of resources for facility operations and programming; they are prepared in manner and detail as prescribed by the Sheriff's Office and County Board. (02.01)		
10 R	The facility utilizes a fiscal system which accounts for all income and expenditures on an ongoing basis. (02.02)		
11 R	The fiscal process of the Sheriff's Office includes an annual financial audit of the facility. (02.03)		
12 R	The methods used for collecting, safeguarding, and disbursing monies, including inmates' personal funds held by the facility, comply with accepted accounting procedures. (02.04)		
13 R	All monies collected by the facility are secured daily in an officially designated and secure place. (02.05)		
14 R	The facility administrator maintains documentation of the number and type of positions authorized and the number and type of positions filled or vacant at any time. The payroll is based upon documented time and attendance records. (02.06)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

Chapter 3. Personnel			
17 M	The facility is staffed by facility employees awake and on duty on a twenty-four hour basis when inmates are housed. (03.01)		
18 M	The facility has sufficient staff to perform all functions relating to the security, custody, and supervision of inmates and as needed to operate the facility in conformance with the Idaho Jail Standards. (03.02)		
19 R	The facility administrator prepares or updates a staffing plan on an annual basis prior to the annual budget request, which details staff assignment in the facility and the number of full and part-time positions. (03.02)		
20 M	Facilities shall be staffed with a minimum of two detention deputies at all times who have either been certified by POST or will be certified within one year of employment as a detention officer. Certified reserve deputies or similarly certified deputies such as road deputies may be used as the second deputy on a fill-in basis. Both deputies shall be physically capable of immediately responding to jail emergencies at all times. (03.02)		
21 M	A female employee is available at all times when female inmates are housed. An on-duty female employee of the Sheriff's Office assigned primarily to non-jail position, but who is properly trained and available as needed to assist with female inmates, may satisfy this requirement. If a female employee is not available to assist with female inmates, a minimum of two male employees must be present when dealing with female inmates. (03.03)		
22 M	All persons employed as county detention officers as defined within Idaho Code Section 19-5101 (b) meet the standards for employment as established by the Idaho Peace Officer Standards and Training Council. (03.04)		
23 R	The Sheriff or their designee maintains documentation of compliance with POST standards for employment in the respective personnel files of each new employee. (03.04)		
24 R	The facility has a personnel manual, a copy of which is made available to each new employee and which is explained to new employees at orientation. (03.05)		
25 R	The personnel manual includes the items described in A through F of Chapter 03.05. (03.05)		
26 R	The facility maintains a current, accurate and confidential record for each employee. (03.06)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

27 M	Employees have access to information maintained in their own personnel file as authorized by Idaho law. (03.06)		
Chapter 4. Training and Staff Development			
28 R	The facility has a written training and staff development plan. (04.01)		
29 R	The training program is coordinated by a designated employee and is based on and consistent with the facility's written policies and procedures. (04.01)		
30 M	All new employees are provided an accepted orientation program. (04.02)		
31 M	All county detention officers employed after July 1, 1997 have been trained and certified within one (1) year as required by the Idaho Peace Officer Standard and Training Council unless granted additional time by the Council. (04.03)		
32 R	All new support staff and part-time employees receive orientation appropriate to their job assignments and additional training, as needed.. (04.06)		
33 M	In addition to basic training, all facility employees receive a minimum of forty (40) hours of in-service training every two years. (04.07)		
34 M	All facility employees receive training in the execution of the facility's written emergency plans and in the use of emergency equipment. (04.08)		
35 M	All facility employees are familiar with the inmate rules and regulations and receive training in the enforcement of these rules. (04.09)		
36 M	All facility employees authorized to perform duties which require certification beyond basic POST Detention Officers Certification keep those certifications current at all times. (04.10)		
37 R	All facility employees and inmates working in food service areas receive training in proper food service sanitation practices prior to assignment to this area and are encouraged to complete the Idaho Department of Health Food Handler's program. (04.11)		
38 M	The facility maintains a complete and current record, including certificates issued, of all training received for each facility employee in the employee's personnel file. (04.12)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

Chapter 5. Facility Information Systems			
39 M	The facility has written policy and procedure to govern the collection, management, and retention of information pertaining to inmates and the operation of the facility which addresses the areas listed in A through G of Chapter 05.01. (05.01)		
40 R	Prior to release of nonpublic information to agencies other than criminal justice authorities or other agencies with court orders for access, a written release of information is obtained from the inmate involved with a copy placed in the inmates' file folder. (05.02)		
41 R	Inmates are permitted reasonable access to information in their own files and records, certain information may be restricted if disclosure presents a threat to the safety and security of the facility. (05.03)		
42 M	The facility maintains an accurate record of all persons committed to the facility, including the detainee's name, date and time of commitment, cause and authority for commitment, time and date of discharge, and authority for discharge. (05.04)		
43 M	The facility maintains a log on each shift in which the items listed in A through I of Chapter 05.05 are recorded. (05.05)		
44 M	The facility maintains a log for disciplinary detention and administrative segregation areas in which the items listed in A through E of Chapter 05.06 are recorded. (05.06)		
45 M	The facility maintains a master file or roster board indicating the current cell assignment and status of all inmates housed in the facility. (05.07)		
46 M	Facility shall have a policy that requires employees promptly prepare written reports of all incidents resulting in physical harm to any individual or the facility, or threatening the safety of any individual or security of the facility for review by the facility administrator. (05.08)		
47 M	The facility maintains an accurate record of all meals served to inmates, including items served, time and date served. (05.09)		
48 R	The facility maintains a visitor's register in which the items listed in A through D of Chapter 05.10 are recorded. (05.10)		
49 M	The facility maintains a current record for each inmate detained which contains the items listed in A through M of Chapter 05.11. (05.11)		
50 M	The facility maintains a separate file for each inmate's medical records which contains the items listed in A through J of Chapter 05.12. (05.12)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

51 M	There are written policy and procedures to determine access to medical files which address the items listed in A through H of Chapter 05.13. (05.13)		
52 M	The facility prepares and keeps current statistical records identified in A through J of Chapter 05.14 and provide copies to the Idaho Sheriff's Association. (05.14)		
53 M	The facility will appoint an Agency VINE Coordinator who facilitates communication between the agency, JMS vendor, VINE vendor and the ISA Victim Service Coordinator		
Chapter 6. Fire Safety and Emergency Procedures			
54 M	The facility has written policy and procedure which specify fire prevention regulations and practices to ensure the safety of inmates, visitors and staff. (06.01)		
55 M	The facility maintains documentation by the Idaho State Fire Marshal, local Fire Department or other qualified entity that the facility complies with the current fire safety standards based on an annual inspection of the facility (06.02)		
56 M	The facility has a designated employee who is trained and familiar with applicable regulations, inspection processes, and fire prevention practices to serve as fire safety officer. (06.03)		
57 M	The fire safety officer conducts regular fire safety inspections, schedules and coordinates fire drills, and coordinates the inspection and testing of fire detection and suppression equipment on a regularly scheduled basis as prescribed by Chapter 06.03.01 through 06.03.03. (06.03.01 through 06.03.03)		
58 R	The time, date, and results of all fire safety inspections, fire drills, and equipment testing and inspection is documented. (06.03.04.1)		
59 M	The facility is equipped with at least one AED (automatic electronic defibrillator). (06.03.04.2)		
60 M	The facility has a written fire evacuation plan which includes routes of evacuation and provisions for housing of inmates after evacuation and the evacuation route is posted where inmates and staff may familiarize themselves with it. (06.04)		
61 R	The local fire department is involved in fire emergency planning and training, and drills, as appropriate. (06.05)		
62 R	The facility has equipment necessary to provide emergency electrical power to maintain essential services, security, and safety in the event of a power failure. (06.06)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

Chapter 7. Security and Control			
63 M	The facility has written policy and procedure to govern all aspects of facility security and control and which addresses the items listed in A through E of Chapter 07.01 (07.01)		
64 M	Facility employees physically observe all inmates at least every thirty (30) minutes on an irregular schedule and the time of all such checks is to be logged. (07.02)		
65 M	More frequent checks are made of persons who are suicidal, who have special needs, or who pose a threat to the safety of the facility warranting closer observation. (07.02)		
66 R	Inmates participating in work programs, except those on temporary release status, are supervised in keeping with their custody classification while outside the security perimeter of the facility and minimum security custody inmates are periodically checked to assure appropriate accountability and security. (07.03)		
67 M	Policies governing supervision of female inmates by male employees and male inmates by female employees are based on equal employment opportunity and inmate privacy needs. (07.04)		
68 M	Except in emergencies, or when the safety of the inmate is in question, facility employees are not permitted to observe inmates of the opposite sex in toilet and shower areas. (07.04)		
69 M	Male and female employees are available, as needed, to conduct or assist in the admission process of female and male inmates, conduct searches of inmates, and perform other sensitive procedures involving inmates (ref 03.03). (07.04)		
70 M	The facility has a system to physically count inmates in accordance with the requirements set forth in Chapter 07.05 and 07.05.01 through 07.05.02. (07.05, 07.05.01 and 02)		
71 M	The facility has staff located in or adjacent to inmate housing areas to permit facility employees to hear and respond promptly to problems or emergency situations. (07.06) Where staff posts are not located in or adjacent to inmate housing areas, an audio electronic surveillance and communication system is available (07.07)		
72 R	Visual electronic surveillance equipment, where available, is used primarily to monitor hallways, stairwells, points of access through the security perimeter, and common areas. (07.08)		
73 M	If inmate living areas are visually monitored with electronic equipment, provisions are made to shield shower and toilet areas to protect inmate privacy. (07.08)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

74 M	There is a written policy regarding the use of physical force by facility employees and the use of force is restricted to instances of justifiable self-protection, the protection of others or property, the prevention of escapes, or the suppression of disorder and then only to the degree necessary to restore order. The use of physical force as punishment is prohibited. (07.09, 07.09.01)		
75 R	Prior to the end of shift following any use of force, facility employees prepare a written report for review. (07.09.02)		
76 M	Restraint equipment is used only as precaution against escape during transfer or as a prevention against inmate self-injury, injury to others, or damage to property and is applied only for the time absolutely necessary. (07.10, 07.10.01)		
77 M	The use of restraint equipment, other than for routine use during transfer, is approved by the senior employee on-duty and documented in a report. (07.10.02)		
78 R	The facility has a security perimeter to prevent access to the facility by unauthorized personnel. (07.11)		
79 M	All security perimeter entrances, cell block doors, and doors opening into a corridor within the security perimeter are kept locked except when in use and doors to vacant units, unoccupied cells, and storage units are kept secured. (07.12)		
80 R	The facility administrator or his/her designee conducts at least weekly inspections of all locks, bars, windows, floors, walls, ventilator covers, access plates, glass panels, protection screens, doors and other security equipment. The date, time, and results of security inspections is recorded on a checklist or log and identified problems are promptly corrected. (07.13)		
81 R	The facility administrator maintains a list of items designated as contraband and contraband is described in inmate rules and visiting rules, and employees are familiar with items included on the list. (07.14)		
82 R	The facility has a facility search plan for the control of contraband which provides for unannounced and irregularly timed searches of cells, day-rooms, and activity, work or other areas accessible to inmates. (07.15)		
83 M	Contraband control procedures provide for the inspection of all materials and supplies coming into the facility. (07.16)		
84 R	The facility has a plan for the searching of inmates for the control of contraband which includes the provisions set forth in A through F of Chapter 07.17. (07.17)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

85 M	All strip and body cavity searches are conducted in accordance with the provisions set forth in Chapter 07.18. (07.18)		
86 M	All contraband items found during facility or inmate searches are seized and the seizure and disposition of the contraband is documented. (07.19)		
87 M	When a crime is suspected to have been committed within the facility, all evidence is maintained and made available to the proper authorities. (07.19)		
88 M	All facility employees are familiar with the locking system of the jail and are able to release inmates immediately in the event of a fire or other emergency. (07.20)		
89 M	The facility has a key control system which includes provisions set forth in A through H of Chapter 07.21. (07.21)		
90 R	The facility has a tool control system which includes the provisions set forth in A through E of Chapter 07.22. (07.22)		
91 M	All firearms, chemical agents, stun guns, tasers, and other weapons assigned to the facility are stored in the manner prescribed by Chapter 07.23 and 07.23.01 through 07.23.03. (07.23)		
92 R	Except in emergency situations, no firearms, chemical agents, or other weapons are permitted within the security perimeter unless authorized. (07.24)		
93 M	Facility employees' use of firearms or other security equipment conforms to the provisions set forth in Chapter 07.24.01 and 07.25. (07.24.01, 07.25)		
94 M	The facility provides a weapons locker or similar arrangement at security perimeter entrances for the temporary storage of weapons belonging to law enforcement officers who must enter the facility. (07.24.02)		
95 M	The facility has written policy and procedure for the handling of emergency situations which includes the situations described in A through F of Chapter 07.26. (07.26)		
Chapter 8. Special Management Inmates			
96 M	The facility has written policy and procedures to govern the management of inmates housed in administrative segregation, protective custody, medical/mental health issues, and disciplinary detention. (08.01)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

97 M	When immediate segregation is ordered to protect the inmate or others, such order is reviewed within three (3) days, excluding weekends and holidays, by the classification officer, disciplinary officer, or other appropriate authority having jurisdiction over the type of segregation ordered. (08.02)		
98 M	Inmates may be placed in disciplinary detention for a rule violation only after a full hearing before the disciplinary officer or committee as provided in Chapter 13. (This does not prevent emergency segregation prior to hearing) (08.03)		
99 M	The facility has a written policy that except in the most serious cases, inmates are not kept in disciplinary detention for more than fifteen (15) days for one offense, but in no case does the period of detention exceed thirty (30) days for one incident without the specific written approval of the facility administrator. (08.03)		
100 M	The facility has a written policy that the classification officer or the facility administrator may place an inmate in administrative segregation or protective custody when the inmate's presence in the general population poses a serious threat to life, property, self, staff or other inmates and may be warranted as listed in A through E in Chapter 08.04. (08.04)		
101 R	The facility has a written policy that the status of inmates in administrative segregation or protective custody is reviewed by the classification officer after seven (7) days and then every thirty (30) days thereafter. (08.05)		
102 R	The facility has a written policy that inmates in administrative segregation or protective custody are to be released only after a review by the classification officer or facility administrator. (08.06)		
103 R	Cells used for segregation provide living conditions which are approximately equivalent to the conditions in general population. (08.07)		
104 R	An inmate is placed in an unequipped cell only if it is necessary to prevent suicide or other self-destructive acts or to prevent damage to the cell or equipment. (08.07)		
105 M	Segregated inmates shall be able to maintain acceptable levels of personal hygiene. (08.08)		
106 M	The facility has a policy regarding access of inmates in disciplinary detention, administrative segregation and protective custody to telephone access or other method of communication to contact legal counsel. (08.09)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

107 M	The facility has a policy regarding inmates in administrative segregation or protective custody have access to programs and services to the same extent as the general population, except where such participation threatens the safety and security of the facility or community. (08.10)		
108 M	The facility has a policy regarding inmates in administrative segregation or protective custody are deprived of an authorized item or activity only when necessary to ensure the inmate's safety or the well being of staff and other inmates and, when an item or activity is withheld, a written report is made of the action. (08.11)		
Chapter 9. Food Services			
109 M	The facility has written policy and procedure to govern the facility's food services operation. (09.01)		
110 R	The facility's food service operation is supervised by a designated employee or contractor who is qualified by experience and/or training. (09.02)		
111 M	Menus provide a nutritionally balanced diet and a minimum of 2500 calories daily. (09.03)		
112 R	All menus are planned, dated, and available for review at least one week in advance and notations shall be made of any changes in the menu. Menus are kept at least two (2 years) after use. (09.04)		
113 M	The facility has a policy regarding special diets prescribed by a physician are followed according to the physician's written instructions or the written instructions of a local dietician. (09.05)		
114 M	Provisions are made for special diets when an inmate's religious beliefs require adherence to particular dietary practices. (09.06)		
115 M	The facility maintains a record of all meals served to inmates, and the time and date are recorded. (09.07)		
116 M	Menus and records of meals served are reviewed at least annually by a dietician or nutritionist to verify nutritional adequacy and the facility maintains documentation of the dietician's or nutritionist's review and verification. Menus are promptly revised to eliminate any deficiencies noted. (09.08)		
117 M	Three meals, two of which are hot, are served daily and no more than fourteen (14) hours elapse between the evening meal and breakfast. Meals are served approximately the same time every day. (09.09)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

118 R	Food flavor, texture, temperature, appearance and palatability are considered in food preparation and food shall be served promptly after preparation. Procedures ensure that hot food is served hot and cold food is served cold. (09.10)		
119 M	Food is neither withheld from inmates, nor the menu varied either as a disciplinary sanction or as a reward without prior approval of the sheriff or designee after consultation with legal counsel. (09.11)		
120 R	All meals are prepared and served under the direct supervision of facility employees to prevent favoritism, contamination, careless serving, or waste. (09.12)		
121 R	The facility has a policy regarding the issuance and return of all food preparation and eating utensils. (09.13)		
122 R	The facility has a system to account for all food and supplies in order to prevent pilferage. Yeast, vanilla extract, and similar substances that are often pilfered are accessible only to facility employees. (09.14)		
123 M	Food service and related sanitation practices are conducted as prescribed by Chapter 09.15.01 and 09.15.02. (09.15.01 and 02)		
124 M	If inmate food is obtained through a contract for food service from another source outside the facility, the food service provider meets all local health, sanitation and licensing requirements. (09.15.03)		
125 M	All persons assigned to food service work, including inmates, are carefully screened and determined to be in good health and free from any communicable or infectious diseases, vermin, or open, infected wounds. (09.16)		
126 M	All persons assigned to food service work are required to maintain adequate personal hygiene and cleanliness. (09.17)		
127 R	All persons assigned to food service work are familiar with appropriate food service sanitation practices and requirements. (09.18)		
128 R	The facility has a policy regarding all dishes, utensils, pots, pans, trays, and food carts used in the preparation, serving, or consumption of food are washed and rinsed promptly after every meal. (09.19)		
129 M	Disposable utensils and dishes are not reused. (09.19)		
130 M	The facility has a policy regarding a daily cleaning schedule is established and followed to ensure the entire food service area is kept clean and sanitary. (09.20)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

131 M	All storage and pantry areas are maintained in clean and sanitary conditions at all times, and kept free from contamination from any source at all times. (09.21)		
132 M	All garbage is stored in water tight containers with plastic trash liners and tight fitting covers and is removed daily. (09.22)		
133 M	Food and food products are stored and used as prescribed in Chapter 09.23 and 09.24. (09.23, 09.24)		
134 M	Soaps, detergents, waxes, cleaning compounds, insect spray, and any other toxic or poison materials are kept in a separate, locked storage area. (09.25)		
135 M	Food service facilities conform with the requirements set forth in Chapter 09.26 through 09.32. (09.26 through 09.32)		
Chapter 10. Sanitation and Hygiene			
136 M	The facility maintains documentation by state and/or local health officials or other qualified persons that the facility complies with applicable state and local sanitation and health codes based on at least an annual inspection of the facility. (10.01)		
137 R	The facility administrator or his/her designee conducts at least weekly sanitation and maintenance inspections of all areas of the facility. (10.02)		
138 R	The facility has a plan of the control of vermin and pests which includes monthly inspections and fumigations, as necessary, by a licensed pest control professional. (10.03)		
139 R	The facility has a written housekeeping plan for all areas of the physical plant which provides for daily housekeeping and maintenance by assigning specific duties to inmates and staff which includes the provisions set forth in A through K of Chapter 10.04. (10.04)		
140 R	Painted surfaces are not scaled or deteriorated. Repainted surfaces are painted with a light, soft-toned, fire-retardant, and washable paint. (10.05)		
141 M	All plumbing, lighting, ventilation equipment, furnishings, and security hardware in inmate living areas are kept in good working order and any broken fixture, equipment, furnishings, or hardware is promptly repaired or replaced as soon as practical. (10.06)		
142 M	Where the facility's water supply is obtained from a private source, the source is properly located, constructed, and operated to protect it from contamination and pollution and the water meets all current standards set by the applicable state and/or local authority as to bacteriological, chemical, and physical tests for purity. (10.07)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

143 M	Sufficient shower facilities with adequate supplies of hot and cold water are available in inmate living areas to permit inmates to shower or bathe daily. (10.08)		
144 R	Provisions are made for inmates to receive a hair cut at least monthly and to shave daily if they choose. (10.09)		
145 M	The facility has a policy assuring that razors issued for inmate use are not shared. (10.09)		
146 M	Upon booking, the facility provides without charge soap, toothbrush, toothpaste or powder, comb, underwear and products for female hygiene needs. (10.10)		
147 M	Toilet paper is available at all times in the inmate toilet areas. (10.11)		
148 M	The facility provides for the issue of clean clothing, bedding, linens, and towels to new inmates held overnight to include the times listed in A through F of Chapter 10.12. (10.12)		
149 M	Laundry services and clothing, bedding, and towel exchanges are provided in accordance with Chapter 10.13 and 10.13.01 through 10.13.04. (10.13, 10.13.01 through 04)		
150 R	The facility inventory of clothing, bedding, linen, and towels exceeds the maximum inmate population so a reserve is always available. (10.14)		
Chapter 11. Health Care Services			
151 M	The facility has a written agreement with a physician or other health authority such as a hospital or clinic to provide health care services. (11.01)		
152 M	All matters of medical, mental health, and dental judgment are the sole province of the responsible health authority. (11.02)		
153 M	The facility has written policies and procedures to govern the delivery of medical, dental, and mental health services which address items A through L of Chapter 11.03. (11.03)		
154 M	All state licensing, certification, and/or registration requirements and restrictions apply to medical personnel, copies of current credentials for each medical employee are kept on file in the facility. (11.04)		
155 M	The facility has written job descriptions for all medical personnel which define their respective roles in the facility's health care system. (11.05)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

156 R	The facility has a medical clinic staffed by a medical provider, which is a physician, physician's assistant or nurse practitioner. (11.06)		
157 R	In addition the facility should also have one person who is responsible for running the day-to-day medical operations of the facility. (11.06)		
158 M	Inmates are not used in the provision of health care services. (11.06)		
159 M	Reasonable efforts have been made to provide space, equipment, supplies, and materials to provide medical services. (11.07)		
160 M	The facility administrator has established locations for first-aid kits and procedures for the monthly inspection and maintenance of the kits. (11.08)		
161 M	Medical screening is performed and recorded by the receiving officer on all inmates upon admission to the facility. Medical screening includes the steps listed in A through P of Chapter 11.10 (11.09)		
162 M	A health appraisal for each inmate which includes the steps listed in A through E of Chapter 11.10 is provided within fourteen (14) days of admission <i>and the health assessment data is recorded on forms approved by the facility physician.</i> (11.10)		
163 M	Each facility shall keep appropriate records of the medical care provided to inmates in a manner approved by the medical director of the facility (11.11 through 11.11.06)		
164 M	Inmate requests for medical treatment are collected daily and are reviewed by medical personnel to determine appropriate disposition. (11.12)		
165 M	Non medical facility personnel never diagnose or treat an illness. (11.12)		
166 M	Medical Provider shall conduct sick call at least once each week at which time inmates report non-emergency injuries and illnesses and receive appropriate treatment or referral. (11.13)		
167 M	All treatment provided by medical personnel other than physicians and dentists shall be performed pursuant to standing or direct orders. Such standing orders must conform to Idaho State law and to the rules of the Idaho Board of Medicine and Board of Nursing. (11.14)		
168 M	Inmates suspected of having contagious or infectious diseases (excluding common cold or similar common ailments) shall be isolated immediately from other inmates and examined by the facility health services staff within twenty-four (24) hours. Instructions of the Medical Provider regarding care of the patient and sanitizing of eating utensils, clothing, and bedding are carefully followed. (11.15)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

169 M	Dental care and treatment, not limited to extractions, shall be provided to inmates when the health of the inmate during the confinement would otherwise be adversely affected. (11.16)		
170 M	Arrangements may be made for providing detoxification programs for alcohol and drug-dependent inmates, when determined to be necessary by health services personnel. (11.17)		
171 M	All examinations, treatments, and procedures affected by informed consent standards in the state are observed for inmate care. In the case of a minor, the informed consent of a parent, guardian, or legal custodian shall apply when required by law. (11.18)		
172 M	Emergency medical and dental care shall be available at all times. (11.18)		
173 M	Written plans for emergency services shall include arrangements listed in A through E of Chapter 11.19. (11.19)		
174 M	Written procedures provide for the proper management of pharmaceuticals. These procedures should include 1 through 8 of 11.20 (11.20)		
175 M	The facility has a policy regarding requiring that no inmate is subjected to medical or pharmaceutical testing for research purposes. (11.21)		
176 M	The facility has a procedure for the notification of those individuals so designated by the inmate in the case of serious illness, injury, or death. (11.22)		
177 M	In the event of an inmate's death, the coroner and sheriff are notified immediately. (11.23)		
178 M	Medical personnel have access to information in the inmates' confinement records, when needed. (11.24)		
179 M	Facility employees are apprised of inmates' medical conditions when they have a need to know to ensure the safety of the inmate or others. (11.25)		
180 M	Following the POST Basic Detention Academy additional training as outlined in Chapter 11.26 shall be provided. (11.26)		
181 R	Where non medical personnel provide medication to inmates it is strongly recommended that such personnel receive training regarding this function on at least an annual basis. (11.26)		
182 M	The facility has written policy that establishes for the transfer of medical information and medications during inmate transfers between correctional facilities. The facility's written policy requires that medical transfer documentation will, at a minimum, include the information listed in 11.27.01 A through F (11.27)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

184 R	The facility has written policy which requires that a one week supply of all currently prescribed medication be provided to the transferring agency. (11.27.02)		
185 M	The facility has written policy to provide for the transfer of medical information and medication during inmate transfers to and from outside health care facilities. This policy should include items a through e of Chapter 11.28.01		
186 R	The facility has a written policy and procedure to provide testing for TB on an annual basis, immunization for Hepatitis A and B, and Tetanus. Any employees who voluntarily refuse such testing or immunization shall sign a waiver releasing the County from liability. (11.29)		
Chapter 12. Inmate Rights			
187 M	The facility safeguards the basic rights of inmates through the employment of written policies and procedures that are consistent with fundamental legal principles, sound correctional practice, and humane treatment. The facility's written policies and procedures shall ensure the rights of inmates as described in A through E of Chapter 12.01. (12.01)		
188 M	The facility has a written grievance procedure which includes the provisions set forth in A through D of Chapter 12.02. (12.02)		
Chapter 13. Inmate Rules and Discipline			
189 M	The facility has written policy and procedure for maintaining discipline and regulating inmate conduct which is consistent with the general principles established in A through G of Chapter 13.01. (13.01)		
190 M	The facility has written rules of inmate conduct which specify prohibited acts within the facility, the penalties that may be imposed for various degrees of violation, and the disciplinary procedures to be followed. (13.02)		
191 M	Upon admission, each inmate is provided access to inmate rules. (13.02)		
192 M	The facility has written policy and procedures for handling minor rule infractions conform with the provisions set forth in Chapter 13.03. (13.03)		
193 M	The facility has written policy and procedures for handling major infractions conform with the provisions set forth in Chapter 13.04. (13.04)		
194 M	The inmate has the right to appeal a decision on a disciplinary action to the sheriff or their designee in accordance with the provisions set forth in A through C of Chapter 13.05. (13.05)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

195 M	If an inmate is found not guilty of an alleged infraction, all documentation in reference to the incident will be retained in the inmate's file. (13.06)		
196 R	Inmates charged with major infractions may be held in detention prior to the hearing only when necessary to ensure the safety of the inmate or the facility. (13.07)		
197 R	When an inmate allegedly commits an act that violates federal, state, or local criminal law, the case may be promptly referred to the appropriate authority for possible prosecution. (13.08)		
Chapter 14. Communication, Mail and Visiting			
198 M	The facility has written policy and procedure to govern inmate mail. (14.01)		
199 R	The facility has written policy regarding the length, source, or volume of mail an inmate may send or receive is not limited, except where there is clear and convincing evidence to justify the limitation for reasons of public safety, facility order, or security. (14.02)		
200 R	Written correspondence between inmates housed at a county facility and inmates housed within the same facility, other jail, or correctional facility is generally prohibited but can be authorized under conditions listed in 14.03.01 (a) (b). (14.03 and 14.03.01(a) (b))		
201 M	Inmate mail, both incoming and outgoing, may be opened and inspected for contraband. (14.04)		
202 R	Cash, checks, and money orders are removed from incoming mail and credited to the inmates account or returned to sender. (14.04)		
203 R	If contraband is discovered in either incoming or outgoing mail, it is removed and its disposition properly recorded. (14.04)		
204 R	If any publication, correspondence, or contents of a package, or other form of mail is rejected, the sender and the person to whom it is addressed are notified in writing of the item rejected and the reasons for the rejection. Any item which is rejected is returned to the sender or placed in the inmate's property, unless it contains illegal matter and/or is kept for evidence. (14.05)		
205 M	Inmates shall be permitted to send sealed letters to attorneys, courts, government officials, officials of the confining authority, and administrators of grievance systems. (14.06)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

206 M	Incoming correspondence from attorneys, courts, government officials, officials of the confining authority, or administrators of grievance systems may be opened only to inspect for contraband, but not read. Such correspondence is opened only in the presence of the inmate to which it is addressed. (14.07)		
207 M	Indigent inmates are provided with writing supplies and postage for all letters to their attorneys, the courts, government officials, officials of the confining authority, or administrators of grievance systems. (14.08)		
208 R	Indigent inmates are provided with writing supplies and postage for a minimum of two, one-ounce letters per week to maintain family and community ties. (14.09)		
209 R	Incoming mail is delivered to inmates within twenty-four (24) hours, excluding weekends and holidays. Outgoing mail is delivered to the postal service daily, excluding weekends and holidays. (14.10)		
210 M	The facility has written policy and procedure which provides for inmate access to telephone services. (14.11)		
211 R	All inmates, except those restricted as a result of disciplinary action, are provided access to telephone services for personal calls in accordance with the provisions set forth in Chapter 14.12 and 14.12.01 through 14.12.03. (14.12, 14.12.01 through 03)		
212 M	Inmates are provided access to telephone services to contact their attorneys in accordance with the provisions set forth in Chapter 14.13 and 14.13.03. (14.13, 14.13.01 through 03)		
213 M	The facility has written policy and procedure to govern visiting. (14.14)		
214 M	Inmates are provided opportunities for personal visitation as provided in Chapter 14.15 and 14.15.01 through 14.15.05. (14.15, 14.15.01 through 05)		
215 R	No restrictions are placed on who may visit an inmate, unless the detention deputy on duty determines a visitor should be excluded for one or more of the reasons listed in A through F of Chapter 14.16. (14.16)		
216 R	Written rules governing visitors' conduct and responsibilities are conspicuously posted in the visitor's area. (14.17)		
217 M	Visitors are required to register prior to admission to the visiting area. (14.18)		
218 R	The facility administrator makes special arrangements for persons who must travel over 150 miles to visit an inmate when such visits cannot reasonably coincide with regular visiting hours. (14.19)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

219 R	A secure and suitable area is provided for inmates and visitors to converse at normal voice levels. (14.20)		
220 R	Proper notice is given when non attorney and non clergy visitor's conversations are monitored to maintain appropriate levels of security. (14.21)		
221 M	The facility has written policy providing inmates adequate opportunities to meet with attorneys and make every reasonable effort to provide opportunity to meet the clergy as provided in Chapter 14.22.01 through 14.22.04. (14.22, 14.22.01 through 04)		
Chapter 15. Admission and Release			
222 M	The facility shall have written policy and procedure to govern admission and orientation of new inmates and release of inmates from the facility. (15.01)		
223 R	If the detainee shows signs of illness or injury, or is incoherent, every effort should be made to medically clear the arrestee prior to being admitted into the facility. (15.04)		
224 M	The admitting officer conducts a complete and thorough search of the inmate being admitted. (15.05)		
225 M	Written policies and procedures regarding searches upon admission are consistent with the provisions set forth in Chapter 15.05.01 through 15.05.07. (15.05, 15.05.01 through 07)		
226 M	The jail completes an intake form on every new inmate which includes items A through P listed in Chapter 15.06. (15.06)		
227 M	Inmates are photographed and fingerprinted upon admission. (15.07)		
228 M	Inmates are screened and observed as prescribed by Chapter 11.10 to determine if immediate medical or mental health attention is needed. (15.08)		
229 M	Each inmate detained is allowed to communicate with their attorney by completing an unmonitored telephone call upon completion of admission. This does not preclude the facility from allowing more than one phone call. (15.09)		
230 M	All money, valuables, and other personal property not allowed in the facility is taken from inmates at the time of admission and securely stored. (15.10)		
231 M	An itemized property inventory signed by the inmate and admitting officer is prepared and placed in the inmate's file. (15.10)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

232 M	Personal property released to a third party has the inmate's signature of approval and the signature receipt of the third party. (15.10)		
233 M	After the booking process is completed, inmates to be housed who are unclean are required to shower and, if there is indication of vermin, delousing procedures are followed. (15.11)		
234 M	Newly admitted inmates are provided clothing and standard issue of bedding and hygiene items as provided in Chapter 10.10 and 10.12. (15.12)		
235 M	Newly admitted inmates are assigned to initial housing according to the facility's classification plan. (15.13)		
236 R	Newly admitted inmates receive a thorough orientation to the facility and it's operation in accordance with the provisions set forth in Chapter 15.14 and 15.14.01 through 15.14.03. (15.14. 15..14.01 through 03)		
237 M	If an inmate's physical condition, mental condition, or behavior prevents the completion of the admissions process, the process may be temporarily delayed until the inmate is capable of being processed in a safe and orderly manner. (15.15)		
238 M	No persons under the age of eighteen (18), except those waived to adult court on criminal felony charges or those convicted in adult court of criminal felonies, are admitted to the facility. This shall not apply to facilities qualified for the Rural Exception (15.17)		
239 M	The facility shall have a written policy that prior to releasing an inmate, the releasing officer positively identifies the inmate to be released, verifies the authority for the release, and verifies that no detainers, holds, or warrants are pending which might prevent release. (15.18)		
240 M	The facility shall have a policy requiring that when an inmate is released to another authority, the releasing officer shall record the time, date, authority for release, and receiving authority, and any necessary medical or behavioral information that is pertinent to the inmate's well being on the facility's release form and sign the completed form. (15.19)		
241 M	The facility shall have a policy requiring that upon release, any property not legally confiscated or retained is compared against the inventory of property taken and returned to the inmate. The inmate and the releasing officer signs a receipt for all property returned. (15.20)		
242 M	The facility has a procedure for handling inmate complaints about their missing or damaged property. (15.21)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

Chapter 16. Classification			
243 M	The facility has written policy and procedure to govern inmate classification. (16.01) (Rode 20-602)		
244 M	All inmates are subject to an objective classification process which serves the purposes listed in A through C of Chapter 16.02. (16.02)		
245 R	The facility has designated at least one facility employee as classification officer who is trained in classification techniques and made responsible for administration of the classification system. (16.03)		
246 M	The classification process conforms with the provisions set forth in Chapter 16.04 and 16.04.01 through 16.04.03. (16.04, 16.04.01 through 03)		
247 M	Inmates are not subjected to discrimination in classification decisions on the basis of race, color, creed, national origin, sex (except required housing separation), or economic status. (16.05)		
248 M	The inmate classification system provides for the separate housing of the categories of inmates listed in A through B of Chapter 16.06. (16.06)		
Chapter 17. Inmate Services and Programs			
249 R	The jail has written policies and procedures which provide that inmate services and programs be available and include, at a minimum, religious services, exercise and passive recreational activities, library service, and work programs. (17.01)		
250 R	The facility administrator has designated at least one facility employee to be responsible for assessing the needs of inmates, coordinating the delivery of services and programs to inmates, and developing local resources. (17.02)		
251 R	The facility has a plan for inmate services and programs which provides for the identification and use of available community services. (17.03)		
252 R	All facility employees are familiar with services and programs available to inmates. (17.04)		
253 M	Inmates participate in work assignments and/or programs required by court order. (17.05)		
254 R	The facility provides, or makes available through arrangements with community agencies, a range of counseling services appropriate to the needs of inmates. (17.06)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

255 R	Sentenced adult inmates are provided opportunities as available in the community for basic education at least up to high school equivalency. The educational program conforms to the requirements set forth in Chapter 17.07.01 and 17.07.02 (17.07)		
256 M	Juveniles being housed as adults shall be provided educational opportunities as provided by law. (17.07.03)		
257 M	Every inmate, upon his or her request, is allowed to practice a court recognized religion, have access to clergy, publications, and religious symbols, subject to those limitations necessary to maintain facility security and order. (17.08)		
258 M	The facility provides exercise opportunities for inmates. (17.09)		
259 M	Inmates held longer than five (5) consecutive days have access to at least one (1) hour of exercise per day, five (5) days per week away from their cell areas. When weather permits, exercise is provided outdoors in a secure exercise area. (17.09.01)		
260 M	Sufficient space and staffing to facilitate exercise is provided. (17.09.02)		
261 M	Non Legal Library services which conform to Chapter 17.10.01 through 17.10.03 are available to all inmates. (17.10, 17.10.01 through 03)		
262 M	Each facility shall have written policies and procedures that establish the process for inmate access to courts and legal counsel. (17.11)		
263 R	Such written policies and procedures shall be made available to all inmates at admission. (17.11.01)		
264 M	All staff members shall be trained regarding the policies and procedures for providing access. (17.11.02)		
265 M	The written policies and procedures for access to the courts will include items listed in Chapter 17.11.03. (17.11.03 a through g)		
266 M	The facility has a policy regarding an inmate work assignment plan for facility housekeeping and maintenance which includes the provisions prescribed in Chapter 17.12.01 and 17.12.02. (17.12, 17.12.01 and 02)		
267 R	In addition to facility housekeeping and maintenance, the facility may require sentenced inmates to work in public works-related projects as provided in Idaho Code 20-617. (17.13)		
268 R	Pre-trial and un-sentenced inmates are not required to work except to do personal housekeeping. (17.14)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

269 R	Inmates are cleared by the facility physician or medical personnel prior to assignment in a work program. (17.15)		
270 R	The facility may offer inmates opportunities to continue their regular employment as authorized by the sentencing court. (17.16)		
271 R	The facility arranges for and provides commissary services for inmates. The commissary services are provided as prescribed in Chapter 17.17.01 through 17.17.05. (17.17, 17.17.01 through 05)		
Chapter 18. Physical Plant (Facilities Built prior to April 1, 1990)			
272 M	Except in emergencies, the total number of inmates in each cell or housing unit does not exceed its rated capacity. (18.01)		
273 M	The facility shall comply with the requirements set forth in all applicable state and local building codes. (18.03)		
274 M	Light levels in all inmate housing areas provide at least twenty (20) foot candles measured three feet above the floor. Light levels in other inmate occupied areas are appropriate for the use and type of activities which occur. Night lighting levels permit adequate illumination for supervision, but do not hinder restful sleep (5 ft candles). (18.04)		
275 R	All inmate living areas should provide visual access to natural light, unless prohibited by security concerns. (18.05)		
276 M	Sustained noise levels within inmate occupied areas do not average higher than 70 decibels during the day and 45 decibels during sleeping hours. (18.06)		
277 M	Heating and cooling systems provide a comfortable and healthful living and working environment with temperatures maintained between 65 and 85 degrees Fahrenheit. (18.07)		
278 M	Ventilation systems provide circulation of at least 10 cubic feet of fresh or re-circulated filtered air per minute per occupant. (18.08)		
279 R	Un-tiled walls and metalwork in the inmate living areas are finished predominantly with a light, soft-toned washable paint. (18.09)		
280 M	All locks, detention hardware, fixtures, furnishings, and equipment have the proper security value for the areas in which they are used. The use of padlocks in place of security locks on cell or inmate housing unit doors is prohibited. (18.10)		
281 R	The facility has an intake and release areas which is located within the security perimeter, but apart from other inmate living and activity areas. Adequate space shall be allocated for functions listed in A through J of Chapter 18.11. (18.11)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

282 M	Temporary holding cells provide at least twenty-five (25) square feet of floor space per occupant, but are not smaller than forty (40) square feet. Temporary holding cells provide seating for all occupants at capacity, occupants have access to toilets, lavatory with hot and cold water, and an immediate source of fresh potable water. (18.12)		
283 M	Detoxification cells provide at least twenty-five (25) square feet of floor space per occupant, but are no smaller than forty (40) square feet. Detoxification cells are equipped with low benches or a raised concrete slab, occupants have access to toilets, lavatory with hot and cold water, and an immediate source of fresh potable water.(18.13)		
284 M	The facility has a sufficient number of housing units in an appropriate configuration so that inmates can be separated according to the facility's classification plan and as required in Chapter 16.06. (18.14)		
285 M	Single occupancy cells have a minimum of sixty (60) square feet of floor space and are equipped with at least a bed above the floor, toilet, lavatory with hot and cold water. (18.15)		
286 M	Multiple occupancy cells (defined as a living area not including a dayroom, however, inmates have access to a dayroom) have at least thirty-five (35) square feet of floor space per occupant at the cells' rated capacity and are equipped with at least a bed above the floor and storage shelf or compartment for each occupant at capacity. A toilet and lavatory with hot and cold water shall also be provided. Multiple occupancy cells house no more than twelve (12) inmates. (18.16)		
287 M	Multiple occupancy cells have a dayroom of functional configuration (not just a corridor in front of the cells) which provides a minimum of thirty (30) square feet of floor per inmate at capacity to provide for a total of sixty-five (65) square feet of floor space per inmate capacity. (18.17)		
288 M	Dayrooms are equipped with at least one shower for every fifteen (15) inmates, or fraction thereof, and tables and sufficient seating for all inmates at capacity. Where inmates do not have continuous access to their cells, dayrooms are also equipped with one (1) toilet, an immediate source of fresh potable water, and lavatory with hot and cold water for every twelve (12) inmates, or fraction thereof. (18.17.01)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

289 M	<p>Dormitory units have a minimum of seventy (70) square feet of floor space per inmate at capacity including both sleeping and dayroom space and are equipped with the following:</p> <ul style="list-style-type: none"> a. One (1) toilet and one (1) lavatory with hot and cold water for each twelve (12) inmates, or fraction thereof; b. One (1) shower and an immediate source of fresh potable water for each fifteen (15) inmates, or fraction thereof; c. A bed for each inmate; d. A storage compartment for each inmate; and e. Sufficient tables and seating for all inmates at capacity. (18.18) 		
290 M	<p>Isolation and/or administrative segregation cells have a minimum of sixty (60) square feet of floor space and are equipped with at least a bed above the floor, toilet, and lavatory with hot and cold water. (18.19)</p>		
291 R	<p>Adequate space is allocated for the following functions:</p> <ul style="list-style-type: none"> a. Inmate programs b. Inmate exercise and recreation (indoor and outdoor); c. Inmate activities; d. Visiting; e. Confidential attorney interview; f. Inmate commissary; g. Counseling; and h. Library (18.20) 		
292 M	<p>The facility has a secure outdoor recreation area that allows a minimum of thirty five (35) square feet per inmate at capacity. (18.21)</p>		
293 M	<p>The facility has at least one (1) room available within the security perimeter for indoor recreation, activities and programs. (18.22)</p>		
294 R	<p>Adequate space is allocated for the following functions:</p> <ul style="list-style-type: none"> a. Officer stations and work stations; b. Food service; c. Medical service; d. Laundry; e. Storage for inmate clothing, bedding, facility supplies; f. Secure storage of chemical agents, weapons, and security devices; g. Housekeeping and maintenance. (18.23) 		
295 R	<p>Adequate space is allocated for the following functions:</p> <ul style="list-style-type: none"> a. Administrative and clerical activities; and b. Public reception and waiting. (18.24) 		
296 M	<p>All parts of the facility that are accessible to the public are accessible to and usable by handicapped persons. (18.25)</p>		

Idaho Jail Standards Inspection Checklist for Detention Facilities

297 M	The security perimeter is secured in a way which provides that inmates remain within the perimeter and that access by the general public is denied without proper authorization. (18.26)		
Chapter 18. Facilities Built after April, 1990			
298 M	Except in emergencies, the total number of inmates in each cell or housing unit does not exceed its rated capacity. (18.01)		
299 M	Light levels in all inmate housing areas are at least twenty (20) foot-candles measured three feet above the floor. Light levels in other inmate occupied areas are appropriate for the use and type of activities which occur. Night lighting does not exceed five (5) foot-candles during sleeping hours. (18.33)		
300 R	In all new construction, natural lighting should be available either from cell or room windows to the exterior or from a source within twenty (20) feet of the room or cell. (18.34)		
301 M	Sustained noise levels within inmate occupied areas do not average higher than seventy (70) decibels during the day and forty-five (45) decibels during sleeping hours. (18.35)		
302 M	Heating and cooling systems provide a comfortable and healthful living environment with temperatures maintained between sixty-five (65) and eighty (80) degrees Fahrenheit. (18.36)		
303 M	Ventilation systems provide circulation of at least ten (10) cubic feet of fresh or re-circulated filtered air per minute per occupant in all areas of the facility. (18.37)		
304 M	All locks, detention hardware, fixtures, furnishings, and equipment are appropriate for the areas in which they are used. The use of padlocks in place of security locks on cell or inmate housing unit doors is prohibited. (18.38)		
305 M	The facility shall have a security perimeter which is secured in such a way that inmates remain within the perimeter and that access by the general public is denied without proper authorization. (18.40)		
306 M	The security areas of the facility are equipped with an audio communication system designed to allow monitoring of activities and to allow inmates to communicate emergency needs to facility employees. (18.41)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

307 R	<p>The facility has an intake and release area, which is located inside the security perimeter, but apart from other inmate housing, and activity areas. It should include, at a minimum, the following components:</p> <ul style="list-style-type: none"> a. Vehicular sallyport; b. Booking, photograph, fingerprint, and inmate identification areas; c. Shower and search areas. Modesty screening shall be provided which would permit showering and dressing out inmates which are not strip searched; d. Secure storage space for inmate valuables and personal property; e. Space for storage and issue of clothing and sundries such as linens, blankets, towels, hygiene items, etc. f. Telephone facilities; g. Space for interview and pretrial release screening; h. Space for medical screening; i. Space for release processing; j. One or more temporary holding cells designed to detain inmates for up to eight (8) hours pending booking, court appearance, housing assignment, transfer, or release; and k. One or more detoxification cells designed to temporarily detain intoxicated inmates or other inmates who pose a danger to themselves, or others. (18.43) 		
308 M	<p>Temporary holding cells may be designed for multiple occupancy and shall provide at least twenty-five (25) square feet of floor space for each inmate at capacity, but shall be no smaller than fifty (50) square feet. Temporary holding cells shall be equipped with benches, which provide sufficient seating to accommodate all persons at capacity, a high security toilet, washbasin with hot and cold water, and an immediate source of fresh potable water. Modesty screening of toilet areas shall be provided. (18.44)</p>		
309 M	<p>Detoxification cells may be designed for multiple occupancy and shall provide at least twenty-five (25) square feet of floor space for each inmate at capacity, but shall be no smaller than fifty (50) square feet. Detoxification cells may be equipped with a high security toilet, washbasin with hot and cold water, an immediate source of potable water and low benches. Modesty screening of toilet areas shall be provided. All detoxification cells shall be located so as to be readily observable by staff. (18.45)</p>		
310 M	<p>The facility shall have a sufficient number of housing units in an appropriate configuration so that inmates can be separated according to the facility's classification plan and as required by Chapter 16. (18.46)</p>		
311 M	<p>Single occupancy cells shall provide at least sixty (60) square feet of floor space and shall be equipped with at least a toilet, mirror, lavatory with hot and cold water, an immediate source of fresh potable water, table, seating, storage shelf or compartment, and a bed. (18.47)</p>		

Idaho Jail Standards Inspection Checklist for Detention Facilities

312 M	Multiple occupancy cells shall provide at least thirty-five (35) unencumbered square feet of floor space per inmate at capacity and shall be equipped with at least a bed, and storage shelf or compartment, for each inmate at capacity. A toilet, lavatory with hot and cold water, an immediate source of fresh potable water, mirror, table and seating shall also be provided. (18.48)		
313 M	Day room space provides a minimum of thirty-five (35) square feet of floor space per inmate at capacity, exclusive of a three (3) foot circulation area in front of cell door openings, toilets, and showers, shall be available adjacent to all single and multiple occupancy cells in each housing unit. No dayroom shall be smaller than one hundred (100) square feet in size. Day rooms shall be equipped with at least one (1) shower for every fifteen (15) inmates or fraction thereof and tables and seating sufficient for all inmates. Where inmates do not have continuous access to their cells, day rooms shall also be equipped with one (1) toilet and one (1) lavatory with hot and cold water for every fifteen (15) inmates or fraction thereof. (18.49)		
314 M	Dormitory units shall provide a minimum of seventy (70) square feet of floor space per inmate at capacity including both sleeping and day room areas. Dormitories shall be equipped with at least one (1) toilet and one (1) lavatory with hot and cold water for each fifteen (15) inmates or fraction thereof; one (1) shower, one (1) mirror, and an immediate source of fresh potable water for every fifteen (15) inmates or fraction thereof; one (1) bed above the floor for every inmate at capacity; and sufficient tables and seating for all inmates at capacity. (18.50)		
315 M	Isolation and/or administrative segregation cells shall be designed for single occupancy and shall have at least seventy (70) square feet of floor space. Isolation and/or administrative segregation cells shall be equipped with at least a toilet, lavatory with hot and cold water, an immediate source of fresh potable water, mirror, table and seating, shelf or storage compartment, and a bed above the floor. (18.51)		
316 R	Adequate space is allocated for, at a minimum, the following functions: (18.52) a. Inmate programs; b. Indoor exercise when weather dictates a need; c. Outdoor exercise; d. Inmate activities; e. Visitation; f. Confidential attorney visits; and g. Counseling.		
317 M	Sufficient outdoor exercise space shall be provided to accommodate the projected facility capacity, the exercise functions for which the space will be utilized, the maximum number of users at any one time, and the requirements of Chapter 18.40. At least one (1) outdoor exercise area of not less than fifteen hundred (1500) square feet of unencumbered space is recommended for jails of 100 inmate capacity or larger and 750 square feet of unencumbered space for jails with less than 100 inmate capacity. (18.55)		

Idaho Jail Standards Inspection Checklist for Detention Facilities

318 M	Staff posts are located in close proximity of inmate housing areas in order to hear and respond promptly to disturbances or calls for help. At least one (1) staff post is provided on each floor of inmate housing. (18.56)		
319 R	At least one (1) secure janitor's closet containing a mop sink and sufficient space for storage of cleaning supplies and equipment is provided within the security perimeter of the facility. (18.61)		
320 M	A secure storage area is provided for all chemical agents, weapons, and security equipment. (18.62)		
321 R	Sufficient space is provided for administrative and clerical personnel. The space includes an area for conference and staff training. (18.63)		
322 M	A public lobby or waiting area is provided which includes sufficient seating, access to restroom facilities, and drinking fountains. Public access to security and administrative work areas shall be restricted. All public areas of the facility shall be accessible to the handicapped. (18.65)		